

Lincolnshire Music Service

School Services 2025/26

LOVE LIFE – LOVE MUSIC!



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“The Music Department is an alternate universe where pupils are often unrecognisable from who they are outside of it. The shy become confident. The agitated become calm. The lonely become included. The quiet become heard. And the lost become found. Music reveals the real child”

Vaughan Fleischfresser



Why Music?

...opens
doors

...makes
you smile

...is
for life

...is fun!

...has
academic
benefits

...is
rewarding

To find out more about
the benefits of learning a
musical instrument visit:
Get Playing | Music Mark

Why LMS?



Watch our film

The award-winning Lincolnshire Music Service is the lead organisation of the Lincolnshire Music Education Hub and is part-funded by the Department for Education.

Our large team of experienced tutors, and approved partners, deliver high quality, inclusive and fun music opportunities to thousands of Lincolnshire pupils every year. LMS is the trusted and 'go to' organisation for music education across the county.

**MULTI-AWARD
WINNING**

**99% LINCOLNSHIRE
SCHOOL ENGAGEMENT**

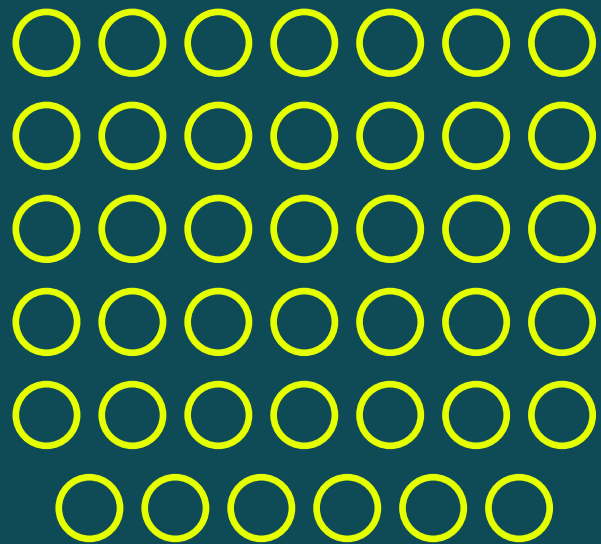
**356 SCHOOLS
REACHED**

**DEPARTMENT FOR
EDUCATION
FUNDING
£998,788**

**31,256
PUPILS REACHED**



76 TUTORS



28 OUT OF SCHOOL
ORCHESTRAS,
BANDS &
CHOIRS

£135k

PROVIDED
TO SUPPORT
FAMILIES ACCESS
INSTRUMENTAL
LESSONS

24
PARTNERS

1,000
INSTRUMENTS
LOANED

Learning Instruments

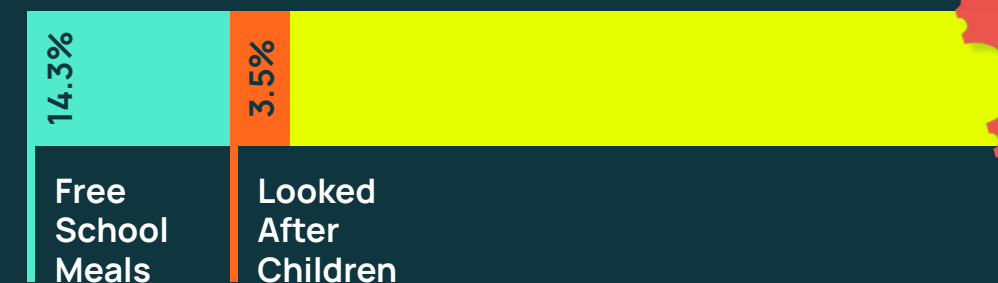
Lessons in:

- Brass
- Voice
- Percussion
- Strings
- Woodwind
- Guitar
- Keyboard



In a recent survey
99% of young people
stated they enjoy
their music lessons

No. of children receive discounted lessons



Music Centre is
FREE
2025 / 2026!

See page 26 for details

High Quality Delivery

LMS delivers high-quality, inclusive, and engaging music education that fosters creativity, resilience, and a lifelong love of music.

99% of LMS learners outlined they enjoyed their music lessons with LMS

99% of LMS learners confirmed that their LMS tutor helped them make good progress

Our Teaching & Learning framework ensures teaching is structured, evidence-based, and responsive to students' needs. It incorporates:

- **Rosenshine's Principles of Instruction to underpin effective teaching strategies.**
- **Assessment for learning to track progress and inform teaching.**
- **Inclusion strategies to ensure all learners have equitable access to music education.**
- **Teachers' Standards to uphold professional excellence.**

Our LMS contracted staff members and commissioned partners are monitored formally through our Growth and Development process. This incorporates regular teaching observations, target setting and a comprehensive training programme.

Safeguarding Assurances

Lincolnshire Music Service is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Our LMS team members have undertaken all the necessary safeguarding, safer recruitment and vetting and barring checks as set out for all Lincolnshire County Council employees and representatives who visit all schools in accordance with the requirements outlined in Part 3 (Safer Recruitment) of the DfE statutory guidance Keeping Children Safe in Education (KCSIE). This includes Enhanced DBS Disclosures for eligible roles undertaking Regulated Activity.

We can also confirm that all staff receive regular safeguarding training and updates as per the guidance in KCSIE and according to the LSCP 6 Year Pathway.

We have a number of policies and procedures in place that contribute to our safeguarding commitment, including our LMS Child Protection and Safeguarding Policy. [Policies - Lincolnshire Music Service](#)

If you have a concern about a child, then contact: LMS Designated Safeguarding Lead: [David Chambers](#) | David.Chambers@lincolnshire.gov.uk | [07767 701654](tel:07767701654)

You can also contact the Lincolnshire Safeguarding Children Partnership: LSCP@lincolnshire.gov.uk & [01522 782111](tel:01522782111)

If you have a concern about a member of staff: Local Authority Designated Officer (LADO) on [01522 554674](tel:01522554674)

CPD Opportunities for Schools

Professional Development for Music in Schools
Empowering Educators, Enriching Music Education

At Lincolnshire Music Education Hub, we are committed to supporting schools in delivering a high-quality, impactful music curriculum. Our extensive CPD programme is designed to upskill and empower school-based staff, ensuring that music remains at the heart of every child's education.

From curriculum design and assessment to composition, singing, and instrumental performance, our CPD offer provides expert guidance, practical strategies, and creative inspiration to enhance teaching and learning. Whether you're looking to refine your music curriculum, develop confidence in delivering lessons, or explore new approaches to developing pupils' musicality, there's something for every school, at every stage.

Why Choose Our CPD Programme?

- Tailored for All Schools – Suitable for both specialist and non-specialist teachers
- Enhance Musicality – Develop deeper engagement with music across the curriculum
- Practical and Inspiring – Hands-on sessions with expert guidance
- Flexible Opportunities – In-person and online options to suit your needs

“An amazing day that reignited my love of music” **Primary Delegate**

Discover our full range of CPD opportunities and secure your place at:
www.lincsmusicservice.org/for-schools/cpd-opportunities-for-schools

Lead School for Music Development Group

The Lincolnshire Lead School for Music Development Group unites schools committed to excellence, inclusivity, and innovation in music education. In line with the National Plan for Music Education (NPME) these schools collaborate to ensure every child, regardless of background, has access to high-quality music education.

Together, we:

- Enhance music education quality & Progression pathways
- Expand participation in ensembles, workshops & performances
- Support teachers with training & professional development
- Promote inclusivity, ensuring access for SEND students
- Strengthen collaboration & consistency across Lincolnshire

Lead School for Music Strategy Vision

...to inspire and enable every child and young person in Lincolnshire to experience the joy and transformative power of music, regardless of geographical location or background.



Learn a Musical Instrument or Sing

Learning to play an instrument or how to sing is not only fun but will develop skills that will last a lifetime!

Do you want LMS to deliver instrumental and / or singing lessons in your school as part of your wider music offer?

Our expert tuition takes place largely in Lincolnshire schools during the school day however some tuition is available at our out-of-school centres. Lessons are delivered on a range of instruments, as determined by the school, and can be individual, shared or as a group.

We have a large team of experienced and dedicated tutors to ensure that each young learner receives the high-quality and personal attention needed for them to grow in confidence and develop their musical excellence.

Our SpeedAdmin App provides families with easy access to the music lesson timetable, registers, study-plans as well as direct communication with the tutor.

- Discounts are available for looked after children, Ever 6 free school meals and also some non-means tested grants*
- 0% interest payment plans
- Lessons start from as little as **£7.10 per lesson**
- Invoices and payment plans managed by LMS direct with families

*A minimum of 50% discount on the price of individual 20-minute weekly lesson, on one-instrument, is available for children currently in care and those with free school meals. Our team will make contact to confirm eligibility. Designated Teacher/ SENDco should request contact from our team to discuss individual care experienced children, those with special educational needs and appropriate lessons/ level of subsidy.

Hire an instrument

Instrument Hire is available for children receiving tuition through LMS tutors. LMS have a wide range of instruments available for hire, at competitive prices well below commercial rates for children accessing LMS tuition. Hire charges include support with repair and insurance cover.

£19 per full term.
Instrumental Hire is Free for:

- Students who are entitled to free school meals
- Looked after children

Key Information for 2025/2026:

The key information below has been lifted from our LMS Terms and Conditions (2025/2026) which provides further detail. You can also access the information below via our website:

Cost of Lessons

From September 2025, a 5% inflationary increase has been added to the cost of lessons. This has been kept to a minimum to support the cost-of-living crisis:

Lesson Type (ISGT)*	2024/2025 Prices	NEW 2025/2026 Prices
Individual 15 mins	£9.80	£10.65
Individual 20 mins	£13.00	£14.00
Individual 30 mins	£19.60	£21.10
Shared 20 mins	£6.60	£7.10
Shared 30 mins	£9.80	£10.65
Group 30 mins	£6.30	£6.70

Instrument Hire	2024/2025 Prices	NEW 2025/2026 Prices
Instrument Hire	£18.00 per term	£19.00 per term

Group Music Making	2024/2025 Prices	NEW 2025/2026 Prices
Music Centre	Donation Recommended	Donation Recommended
County Groups	£299	£299

School Services	2024/2025	NEW 2025/2026 Prices
School Hub Partnership	£100	£100
Whole Class Ensemble Teaching	£47.50 per 45 min session	£51.30 per 45 min session
Music Curriculum	£47.50 per hour	£51.30 per hour
Together through Music (SEND)	£47.50 per hour	£51.30 per hour
Infant Music Programme	£47.50 per hour	£51.30 per hour

Term Dates	TERM	TERM STARTS	TERM ENDS
LMS INSET dates will be as follows:	Autumn 1	8th September 2025	17th October 2025
	Autumn 2	3rd November 2025	19th December 2025
• 4th September 2025	Spring 3	6th January 2026	13th February 2026
• 5th September 2025	Spring 4	23rd February 2026	27th March 2026
• 5th January 2026	Summer 5	21st April 2026	22nd May 2026
• 20th April 2026	Summer 6	1st June 2026	17th July 2026



Lincolnshire Music Education Hub

**Strategic Multi-Academy
Partnership**

NEW
for 2025/2026!



Lincolnshire Music Education Hub is delighted to offer a bespoke Strategic Partnership for Multi-Academy Trusts (MATs), designed to enhance music education across schools. Through collaboration, we aim to provide high-quality CPD, tailored support, and impactful opportunities for both educators and students.

Key Benefits of the Partnership

- ✓ Bespoke CPD Packages
- ✓ Flexible Use of Funding
- ✓ Building a Network of Music Leaders
- ✓ Training for Early Career Teachers (ECTs)

Join the Partnership

We invite Multi-Academy Trusts to collaborate with us in shaping an enriched musical journey for students and teachers alike. Get in touch to explore how this partnership can support your schools.

A huge thank you to LMS staff and teachers for all your hard work, behind the scenes to provide our schools with instrumental tuition - our students wouldn't have these opportunities without your support!

Louth Academy



Lincolnshire Music Education Hub

School Partnership 2025 / 26

Sign up today!



Cost: £100 (20% reduction for small schools)*

Our vision is to enable all children and young people to learn to sing, play an instrument and create music together, and have the opportunity to progress their musical interests and talents, including professionally.

Music should be represented in every school's leadership structure, with a designated music lead or head of department at school and/or academy trust level, for primary and secondary phases.

Lincolnshire Music Education Hub builds strong relationships with local state-funded schools and multi-academy trusts and supports each school with the delivery of their music. While it is the responsibility of all schools to deliver music well, we will support and empower you to excel aligned to the National Plan for Music Education: The Power of Music to Change lives.

- ✓ Assigned LMS Partnership Manager
- ✓ Assigned Music Curriculum Consultant / Mentor
- ✓ Allocation of 1 hour Music Development Plan Consultancy
- ✓ Music Mark Accreditation
- ✓ Lincs Music Hub School Partner Accreditation
- ✓ FREE Access to Music Network Meetings (3 per year)
- ✓ FREE Access to Gated Portal of LMS Curriculum Resources
- ✓ FREE access to a range of CPD events

The Partnership unlocks access to the following services:

- Whole Class Ensemble Tuition for KS1 and KS2 (Performer Levels 1,2 and 3)
- Music Curriculum Delivery
- Infant Music Programme (IMP)
- Together through Music (SEND)
- 'Block Booking' Instrumental & Vocal Tuition functionality for Schools

The partnership unlocks discounted access to the following products:

- Charanga
- MusicFirst
- Kapow Music
- Music Express
- Sing Up
- Sparkyard



Services available through Lincs Music Hub School Partnership

WHOLE CLASS ENSEMBLE TEACHING	WHOLE CLASS ENSEMBLE TUITION 'PERFORMER LEVEL 1' IN-HOUSE CPD PACKAGE	MUSIC CURRICULUM DELIVERY
All children should have the opportunity to learn an instrument through Whole Class Ensemble teaching' National Plan for Music Education. We can support you in delivering the essential Whole Class Ensemble Teaching element of your Music Curriculum through our WCET Performer Pathway. With WCET provision for pupils from KS1-3, our specialist tutors can provide you with a progressive approach to your instrumental and ensemble curriculum opportunities. Each WCET project will be provided with instruments (including adapted instruments where necessary) and our Performer Pathway Framework, resources and certification via our Gated Portal. Each WCET programme will be adapted to ensure that prior musical knowledge, skills and experience are taken into consideration so that all pupils are able to make progress from their differing starting points. Ideally this programme should span the whole academic year and be fully inclusive of all pupils. We can provide specialist tutors to deliver WCET at three distinct Performer Levels: • Performer Level 1 – First Access • Performer Level 2 – Continuation • Performer Level 3 – Continuation + Speak to your Partnership Manager to chat through how our HeadStart WCET Programme* can ensure a fully inclusive approach to your WCET project	Do you have the skills and capacity to deliver your own WCET project within your schools? Why not take advantage of this new WCET CPD Package allowing your school staff to deliver WCET utilising our Performer Level 1 resources? (Aimed at KS2) Package to include: • Class set of instruments (recorders) • 12 weeks of lesson, progression plans and certificates accessed via our Gated Portal • 3-hour CPD session at our HQ in Cherry Willingham near Lincoln	A primary school's music curriculum should be developed and ideally delivered by a music specialist wherever possible, but where it isn't possible, by a designated music lead, supported with appropriate training and connected to support and/or delivery from Lincs Music Hub. Music should be represented in the leadership of every primary school with a designated music lead at school and/or trust level. Music is a compulsory subject in the national curriculum at KS1, KS2 and KS3. Children should receive a minimum of one hour of music teaching a week however this may take the form of short sessions spread across the week. We can provide specialist tutors to deliver the Music Curriculum with an agreed approach with the school: • Option 1 – Delivery by a specialist LMS teacher using our in-house 'Tutti' Curriculum • Option 2 – Delivery by a specialist LMS teacher using a scheme provided by the school The key outcomes schools should be looking to achieve by the end of primary school include that pupils: • sing with accurate pitch in unison or harmony with attention to phrase and dynamics • are capable of playing a simple melody on an instrument in an ensemble and to learn it from, for example, staff notation • are able to create short phrases of new melodic music • demonstrate knowledge of music from a range of musical traditions • increasingly enjoy both their music lessons and taking part in the wider musical life of the school Additional bespoke support is available for designated Music Subject leaders in delivering the responsibilities of their roles within school
£51.30 PER SESSION * HeadStart is our inclusive approach to Whole Class Ensemble Teaching, incorporating pre-teach intervention as a tool to ensure all children and young people gain meaningful experience(s) of WCET.	£300	£51.30 PER HOUR

Services available through Lincs Music Hub School Partnership

SEND Music Support

TOGETHER
THROUGH MUSIC (SEND)

Together Through Music is our flexible package to support musical pathways and development for children and young people with special educational needs. It is delivered in specialist settings and as a mainstream intervention and designed in collaboration to support progress for children with neurodivergent needs, care experienced children and those with physical impairment.

Together Through Music is best experienced as a block booking of 1 – 3 hours (or more) to allow flexibility within school. At its core is whole class teaching with additional intervention groups, small group/1:1 instrumental tuition or music making enrichment groups providing access to high quality music making and progression across the school.

Together Through Music projects will be delivered for a minimum of one full term (around 12 weeks) with a pre meet to establish adapted requirements and a pre teach week for students and staff to meet the teacher.

We provide specialist tutors, support, networks and adjustments to enable all children to fulfil their musical potential including differentiated resources, specialist equipment, technology for accessibility and adapted instruments.



Watch our film of a recent Together Through Music project with Sinfonia Viva and Tulip Academy.

£51.30
PER HOUR

INFANT MUSIC
PROGRAMME (IMP)

IMP is a flexible programme tailored to local needs and makes the most of creative music resources available for young children. This Kodaly approach with singing as the key, develops musicianship and will be a core part of this offer which includes:

- Access to CPD
- Musical IMPS pack via our Gated Portal with simple step by step instructions
- Outline lesson plans
- Networking
- Delivery by specialist tutors

£51.30
PER HOUR



BLOCK BOOKING INSTRUMENTAL & VOCAL TUITION

£51.30
PER HOUR

Many schools aim high with their music provision, striving not only to meet but to embed and exceed the National Curriculum, ensuring that pupils realise their full musical potential. A high-quality school music education consists of three distinct but interlinked areas of provision:

- Curriculum music, compulsory from key stages 1-3, then optional for examination classes (e.g. GCSE, vocational and technical qualifications and A level).
- Instrumental and vocal lessons, and ensemble membership.
- Musical events and opportunities, such as singing in assembly, concerts and shows, and trips to professional concerts

How It Works

Schools can block book a minimum of 3 hours per week.

Hours are invoiced directly to the school, ensuring transparent financial management.

Annual reconciliation ensures efficient allocation of lesson credits, maximising value for schools.*

By investing in block booking, schools can enhance their provision, ensuring every pupil has the opportunity to develop their musical potential in a structured, sustainable, and impactful way.

The Benefits of Block Booking

To help schools deliver outstanding music education, we offer the flexibility and convenience of block booking instrumental and vocal lessons. Through our instrumental management system, SpeedAdmin, schools can efficiently organise and tailor their provision to best support their pupils. Block Booking provides:

- Greater Flexibility – Schools have more control over lesson timetabling, ensuring they can integrate instrumental and vocal lessons effectively within the school day.
- Simplified Administration – Our streamlined system reduces the administrative burden, making it easier to manage tuition and scheduling.
- Financial Efficiency – Block booking ensures predictable costs and allows schools to plan their budgets effectively.
- Consistent High-Quality Provision – Guaranteed delivery of up to 36 weeks of tuition per year, with structured lesson credits to maximise impact.
- Targeted Support for Disadvantaged Pupils – Discounts remain available for Free School Meals (FSM) and Looked After Children (LAC), ensuring inclusivity and access for all.



*Discounts relating to Free School Meals and Looked After Children are still applicable subject to accurate pupil data. The reconciliation of the account is managed on an annual basis in terms of potential lesson credits to support the delivery of 36 weeks per year.

Services available through Lincs Music Hub School Partnership

UNLOCK SOME UNIQUE LINCOLNSHIRE DISCOUNT CODES BY PURCHASING THROUGH LMS

CHARANGA	SING UP	MUSIC EXPRESS
 Charanga is a world-leading music teaching and learning platform for primary, secondary and special schools. Multi-award winning music teaching and learning support with complete curricula, teaching resources, music technology, online learning, CPD and training. Everything in one place.	 Sing Up Membership provides everything you need for a creative and active approach to music making. As well as a diverse range of songs, Sing Up has a complete primary music curriculum, EY-Y6, which is easy to use for non-music specialists, provides clear planning and progression and meets the full requirements and recommendations of the model music curriculum and national curriculum. Available to try for free by signing up as a friend.	 Collins Music is the home of Music Express, the award-winning, cross-curricular primary music scheme used by thousands of schools across the UK and beyond, both online and in print. Music Express is easy to use for both non-specialist and specialist music teachers and is fully resourced for teaching curriculum music from Early Years to age 11.
www.lincsmusicservicedigital.org	www.singup.org	www.collins.co.uk (search Music Express)

UNLOCK SOME UNIQUE LINCOLNSHIRE DISCOUNT CODES BY PURCHASING THROUGH LMS

SPARKYARD	KAPOW MUSIC!	FOCUS ON SOUND
 Sparkyard is an intuitive, easy-to-use subscription service jam-packed with songs, assemblies, resources, a flexible music curriculum and much more. With discount available to all Lincolnshire schools, you will be able to access almost 1000 songs, a flexible comprehensive music curriculum, over 30+ topic and values-based assemblies, animated assembly packs to help you harness the power of singing to transform your school.	 Kapow is a fun and engaging music scheme for Ks1 and Ks2 • Authored by primary music specialists • Music scheme of work for Reception - Year 6 • Full national curriculum coverage • 100+ lesson plans and teacher CPD and demo videos • Inspiring cross-curricular themes • KS2 whole-class instrumental lessons	 MusicFirst provides a broad portfolio of cloud-based music software aimed at Key Stages 2-5 used by thousands of schools across the UK and many more worldwide. Choose from: • Focus on Sound Pro • Soundtrap for Education • Noteflight Learn • Flat for Education • OGenPlus (NEW for Key Stage 2-3) • Auralia • Musition
www.sparkyard.com	www.kapowprimary.com	www.musicfirst.co.uk

Products and Services outside of Lincs Music Hub School Partnership

Buy Additional Products

Products can be bought outside Music Membership and include:

MUSICIAN IN RESIDENCE	MUSIC INDUSTRY SPEAKER	SCHOOL ENSEMBLE LEADERSHIP
Raise the profile of music in your school by inviting one of our highly qualified Music Service staff, or Hub Partners, to become a valued member of your school for a whole day. Enjoy the flexibility of being able to offer a wide range of musical experiences for your pupils while engaging in a creative curriculum. Planning and preparation in partnership with the school. Maximum 6 hours contact time.	A Music Industry Professional to come and talk to your BTEC or GCSE pupils aligned to the BTEC framework. Up to 1 hour of presentation either in-school or delivered remotely. Services for Schools Lincolnshire Music Service (lincsmusicservice.org)	We provide music leadership for school based ensembles and choirs delivered at any point during the school-day including breakfast, lunch and after-school activities. Services for Schools Lincolnshire Music Service (lincsmusicservice.org)
PRICE ON APPLICATION	PRICE ON APPLICATION	£51.30 PER HOUR

Pupil Premium Music Strategies

Music provision is an integral part of the curriculum and yet evidence suggests considerable barriers for pupils facing socio-economic deprivation.

The Pupil Premium has one central aim: to improve outcomes for all socio-economically disadvantaged pupils and LMS can support your school to develop music interventions so that all young people have the opportunity to flourish.

Music is included in DfEs 'Menu of Approaches' and can be used to support:

- High-Quality Teaching to ensure a broad and balanced curriculum
- Targeted Academic Support for children and young people
- Wider Strategies for example through instrumental and vocal lessons and other extra-curricular activities

In partnership with your school, LMS can support you to:

- Effectively identify pupil needs
- Implementation of successful approaches
- Monitor and evaluate the approach

Contact us direct to discuss further
musicservice@lincolnshire.gov.uk





LINCOLNSHIRE

LOUTH
MUSIC
CENTRE

LINCOLN
MUSIC
CENTRE

SLEAFORD
MUSIC
CENTRE

BOSTON
MUSIC
CENTRE

GRANTHAM
MUSIC
CENTRE

BOURNE
MUSIC
CENTRE

SPALDING
MUSIC
CENTRE

Music Centre is
FREE
2025 / 2026!

Music Centres provide **FREE** out of school music making opportunities, introducing children and young people to group performing. We have a range of music groups available in locations across the county for all ages, standards and instruments including voice.



Join County Groups



Watch a clip of our County Groups on tour in Salamanca, Spain

County Groups are for our most advanced young musicians. They have the opportunity to join either our String Orchestra or Wind Orchestra to experience performing at the highest level. Students will enjoy a wide variety of music ranging from classics to film music and more! Our members have active involvement at every stage of our offer to ensure a relevant and diverse programme of activity.

County Groups

Lincolnshire Music Service
(lincsmusicservice.org)



“Something I have always found with the Lincolnshire County Groups, is that everyone is so welcoming and kind. No matter who you are, you’re sure to find your group, and you will have tons of fun!”

Jack Church (County Group Member)

Explore Further Music Opportunities

LMS are proud to offer a wide range of additional opportunities, on-top of our standard provision:

- VoicelT
- Beatboxing LIVE
- Holiday and Activity Food Programme (HAF)
- Holiday Activities
- Music Technology

To find out more visit our website and social media platforms.



“Thank you for the amazing workshop at Christmas. Our children loved the creativity from them and continued to talk about the activities throughout the holiday”

HAF Club



Lincolnshire Cultural Education Partnership

The Lincolnshire Cultural Education Partnership provides collective resources for the delivery of cultural education opportunities to young people and advocates for the value and importance of a high-quality cultural education for all.

Evidence shows that access to creative opportunities can make a massive difference to young people's development and self-confidence, but there are often a huge range of barriers that prevent young people from gaining those experiences, especially in large rural areas like ours.

The Lincolnshire Local Cultural Education Partnership, which is funded by Arts Council England, brings together a range of creative partners and artists with pupils from some of the county's most rurally isolated primary schools to find new ways of developing and delivering creative learning.

This new programme will deliver a 2-year creative partnership across the county working initially with 20 rural primary schools that support some of the county's most vulnerable communities. The programme will focus on young people's creativity and sense of pride and place and will enable a huge range of young people to experience performances and workshops of a wide variety of styles. The project will also work with existing educational and creative networks to offer new opportunities and learning experiences and also identify areas for development and growth across the county.

To find out more:

Lincolnshire Cultural Education Partnership | LMS



Booking Process

2025/2026

1.

Click on the link below which will take you to the Edulincs site. [Lincolnshire Music Service - Lincolnshire Music Service - EduLincs - Lincolnshire County Council](#)
2.

Password - When presented with the screen below, please enter the EduLincs password – ‘educational settings’
3.

Your details - On the next page, please add Your details as the booker of the requirements. Please remember to complete all ‘required’ fields. Emails relating to this product booking will be sent to this email address.
4.

School Details - Please enter school details.
5.

Please select the products you would like to purchase.
6.

Contact Details - Quite often, the office will order on behalf of the head teacher and/or Head of Department. On the next page, please enter the details of the Music Coordinator or Head of Music.
7.

Declaration – Please read Schedule 1 Terms and Conditions
In line with LCC contractual obligations the Lincolnshire Music Service, Schedule 1 Terms and Conditions, must be read and then declared by the booker/representative of the school at this point. Please take some time to read and fully understand the content.
8.

Review and Submit
Please review your request on the following page and submit.

What happens next?

- Your request is received and emailed to LMS, and a copy emailed to You at the email address provided.
- At this stage, LMS will possibly start to contact you about the order that the school have placed.
- Once LMS have reviewed and supplied the correct charges, we will update EduLincs and you will then receive a digital order form to sign. If you opted for ‘Yes’ to a purchase order, enter this during this step.
- When EduLincs have received the signed form, this will be stored in the case file and a copy emailed to you.

Partnership Manager	District	Contact e-mail address
Dave Chambers	Lincoln & West Lindsey	david.chambers@lincolnshire.gov.uk
Malcolm Duckels	Lincoln & North Kesteven	malcolm.duckels@lincolnshire.gov.uk
Chris Rogers	South Kesteven	chris.rogers@lincolnshire.gov.uk
Andrew Hird	Boston & South Holland	andrew.hird@lincolnshire.gov.uk
Sally Howley	East Lindsey	sally.howley@lincolnshire.gov.uk

You can also contact musicservice@lincolnshire.gov.uk

Thank you.

**For more information
visit our website and
social media platforms.**

